SAMPLE REPORT - demo records, made-up kitchen and staff names

Inspection Pack

The Sample Kitchen

Generated: Wednesday 23 September 2026 at 10:30
Period: 15 Sep 2026 to 19 Sep 2026 · Includes: Temperatures, Checklists, Incidents

66	50	15	1
Entries	**Temperatures**	**Checklists**	**Incidents**
5 days recorded	2 failed, action taken	Nothing to flag	Nothing to flag

NEEDS ATTENTION (0)

Nothing needs attention in these dates.

EVERY RECORD, NEWEST FIRST

TIME	TYPE	RECORD	DETAIL	RESULT
Saturday 19 September 2026				
21:21	Checklist	**Closing Checks** Signed off by Alex Morgan Completed by Tom Reid ✓ Prep fridge **3°C** (at or below 5°C; legal limit 8°C) ✓ All food covered, labelled and date-coded ✓ Surfaces and equipment cleaned and sanitised ✓ Waste removed and bin area clean	4 of 4 recorded	Passed
19:33	Cooking	**Chicken curry** Recorded by Priya Shah	77.5°C at 19:33	Passed
19:04	Cooking (poultry)	**Chicken supreme** Recorded by Alex Morgan	84.8°C at 19:04	Passed
17:50	Cooking (pork)	**Pulled pork shoulder** Recorded by Tom Reid	79.8°C at 17:50	Passed
15:45	Cooling	**Beef chilli, 6L** Recorded by Alex Morgan, Tom Reid	68.7°C at 15:45 → 1.6°C at 16:53	Passed
15:40	Incident	**Repairs - Equipment Fault** Prep Room / Major	Combi oven not holding temperature on steam mode. **Corrective action:** Engineer replaced the steam generator probe. Calibrated and tested. **Owner:** Alex Morgan **Verified by:** Alex Morgan (same person who logged it) Closed Tue 22 Sep 2026, 15:30 by Alex Morgan	Closed
12:39	Cooking	**Macaroni cheese** Recorded by Priya Shah	77.4°C at 12:39	Passed
11:58	Hot holding	**Pea and ham soup** Recorded by Tom Reid, Alex Morgan	80.9°C at 11:58 → 70.5°C at 13:51 **Note:** Used up in service	Passed
11:45	Cooking (poultry)	**Chicken thighs, tray** Recorded by Alex Morgan	78.9°C at 11:45	Passed
11:38	Reheating	**Beef chilli** Recorded by Tom Reid	79.2°C at 11:38	Passed
09:10	Checklist	**Daily Checks** Signed off by Alex Morgan Completed by Priya Shah	2 of 2 recorded	Passed

SAMPLE

TIME	TYPE	RECORD	DETAIL	RESULT
		✓ Walk in Fridge **2.6°C** (at or below 5°C; legal limit 8°C) ✓ Check Delivery		
09:10	Delivery	**Sample Bakery** Ambient / DN-73376 / Put away in Dry Store Recorded by Alex Morgan	-	Passed
08:15	Delivery	**Sample Fish Co.** Chilled / DN-94905 / Put away in Walk-in Fridge Recorded by Tom Reid	2.7°C at 08:15	Passed
07:26	Checklist	**Opening Checks** Signed off by Alex Morgan Completed by Priya Shah	5 of 5 recorded	Passed
		✓ Walk-in fridge **3.3°C** (at or below 5°C; legal limit 8°C) ✓ Chest freezer **-21.7°C** (at or below -18°C) ✓ Probe cleaned and checked against iced water ✓ Hand wash sinks stocked with soap and towels ✓ Fridges, freezers and cooking equipment running normally		
06:59	Delivery	**Sample Butcher** Chilled / DN-95488 / Put away in Walk-in Fridge Recorded by Priya Shah	3°C at 06:59	Passed
Friday 18 September 2026				
21:25	Checklist	**Closing Checks** Signed off by Alex Morgan Completed by Priya Shah	4 of 4 recorded	Passed
		✓ Prep fridge **3.5°C** (at or below 5°C; legal limit 8°C) ✓ All food covered, labelled and date-coded ✓ Surfaces and equipment cleaned and sanitised ✓ Waste removed and bin area clean		
19:30	Cooking	**Lasagne** Recorded by Alex Morgan	83.9°C at 19:30	Passed
19:05	Cooking (poultry)	**Chicken supreme** Recorded by Tom Reid	84.8°C at 19:05	Passed
17:51	Cooking (poultry)	**Grilled chicken breast** Recorded by Priya Shah	77.4°C at 17:51	Passed
15:41	Cooling	**Lentil dahl, 4L** Recorded by Priya Shah, Alex Morgan	68.5°C at 15:41 → 2.2°C at 16:43	Passed
12:45	Cooking	**Lasagne** Recorded by Alex Morgan	78.8°C at 12:45	Passed
12:01	Cooking	**Macaroni cheese** Recorded by Tom Reid	77.5°C at 12:01	Passed
11:54	Hot holding	**Minestrone** Recorded by Alex Morgan, Priya Shah	82.2°C at 11:54 → 73.8°C at 13:42 **Note:** Used up in service	Passed
09:18	Checklist	**Daily Checks** Signed off by Alex Morgan Completed by Tom Reid	2 of 2 recorded	Passed
		✓ Walk in Fridge **1.6°C** (at or below 5°C; legal limit 8°C) ✓ Check Delivery		

SAMPLE

SAMPLE REPORT - demo records, made-up kitchen and staff names

TIME	TYPE	RECORD	DETAIL	RESULT
08:56	Delivery	**Sample Dry Goods** Ambient / DN-66720 / Put away in Dry Store Recorded by Tom Reid	-	Passed
07:46	Delivery	**Sample Fruit and Veg** Chilled / DN-43210 / Put away in Walk-in Fridge Recorded by Alex Morgan	4.9°C at 07:46	Passed
07:25	Checklist	**Opening Checks** Signed off by Alex Morgan Completed by Tom Reid	5 of 5 recorded ✓ Walk-in fridge **3.1°C** (at or below 5°C; legal limit 8°C) ✓ Chest freezer **-21.4°C** (at or below -18°C) ✓ Probe cleaned and checked against iced water ✓ Hand wash sinks stocked with soap and towels ✓ Fridges, freezers and cooking equipment running normally	Passed
07:12	Delivery	**Sample Dairy** Chilled / DN-78755 / Put away in Walk-in Fridge Recorded by Tom Reid	2.8°C at 07:12	Passed
Thursday 17 September 2026				
21:15	Checklist	**Closing Checks** Signed off by Alex Morgan Completed by Tom Reid	4 of 4 recorded ✓ Prep fridge **3.9°C** (at or below 5°C; legal limit 8°C) ✓ All food covered, labelled and date-coded ✓ Surfaces and equipment cleaned and sanitised ✓ Waste removed and bin area clean	Passed
19:02	Cooking (beef/lamb whole cut)	**Rib-eye steak** Outside sealed on all sides Recorded by Priya Shah	61.4°C at 19:02	Passed
18:14	Cooking (fish)	**Hake fillet** Recorded by Alex Morgan	81.3°C at 18:14	Passed
14:54	Cooling	**Chicken stock, 10L** Recorded by Tom Reid, Priya Shah	75.1°C at 14:54 → 1.8°C at 15:51	Passed
12:21	Cooking (poultry)	**Duck legs** Recorded by Tom Reid	76.1°C at 12:21	Passed
11:55	⚠ Hot holding	**Leek and potato soup** Recorded by Priya Shah	72.4°C at 11:55 **Corrective action (Alex Morgan, Thu 17 Sep 2026, 15:37):** Thrown away - no check after 11:55, so it could not be kept	Failed - not checked Action taken
11:44	Cooking (beef/lamb whole cut)	**Lamb chops** Outside sealed on all sides Recorded by Priya Shah	59.2°C at 11:44	Passed
11:32	Reheating	**Soup of the day** Recorded by Priya Shah	79.6°C at 11:32	Passed
10:02	Delivery	**Sample Bakery** Ambient / DN-73846 / Put away in Dry Store Recorded by Tom Reid	-	Passed
09:26	Checklist	**Daily Checks** Signed off by Alex Morgan Completed by Alex Morgan	2 of 2 recorded	Passed

SAMPLE

SAMPLE REPORT - demo records, made-up kitchen and staff names

TIME	TYPE	RECORD	DETAIL	RESULT
		✓ Walk in Fridge **4.2°C** (at or below 5°C; legal limit 8°C) ✓ Check Delivery		
09:05	Delivery	**Sample Fish Co.** Chilled / DN-82163 / Put away in Walk-in Fridge Recorded by Priya Shah	2.9°C at 09:05	Passed
07:52	⚠ Delivery	**Sample Butcher** Frozen / DN-40870 Recorded by Tom Reid	-11.5°C at 07:52 **Corrective action (Tom Reid, Thu 17 Sep 2026, 08:00):** Rejected - soft to the touch and over -15°C. Sent back with the driver, credit note requested.	Failed Action taken
07:28	Checklist	**Opening Checks** Signed off by Alex Morgan Completed by Tom Reid	5 of 5 recorded ✓ Walk-in fridge **2.8°C** (at or below 5°C; legal limit 8°C) ✓ Chest freezer **-19.5°C** (at or below -18°C) ✓ Probe cleaned and checked against iced water ✓ Hand wash sinks stocked with soap and towels ✓ Fridges, freezers and cooking equipment running normally	Passed
07:05	Delivery	**Sample Butcher** Chilled / DN-48132 / Put away in Walk-in Fridge Recorded by Alex Morgan	3.1°C at 07:05	Passed
Wednesday 16 September 2026				
21:14	Checklist	**Closing Checks** Signed off by Alex Morgan Completed by Priya Shah	4 of 4 recorded ✓ Prep fridge **1.8°C** (at or below 5°C; legal limit 8°C) ✓ All food covered, labelled and date-coded ✓ Surfaces and equipment cleaned and sanitised ✓ Waste removed and bin area clean	Passed
18:52	Cooking (poultry)	**Chicken wings** Recorded by Alex Morgan	82.7°C at 18:52	Passed
18:04	Cooking (pork)	**Pork belly** Recorded by Tom Reid	86.7°C at 18:04	Passed
15:04	Cooling	**Bolognese sauce, 8L** Recorded by Alex Morgan, Tom Reid	85.4°C at 15:04 → 1.7°C at 16:28	Passed
12:29	Cooking	**Sausage casserole** Recorded by Priya Shah	88.4°C at 12:29	Passed
11:52	Cooking (poultry)	**Turkey escalope** Recorded by Alex Morgan	78.6°C at 11:52	Passed
11:51	Hot holding	**Tomato and basil soup** Recorded by Tom Reid, Alex Morgan	83.5°C at 11:51 → 73.3°C at 13:42 **Note:** Used up in service	Passed
09:15	Checklist	**Daily Checks** Signed off by Alex Morgan Completed by Priya Shah	2 of 2 recorded ✓ Walk in Fridge **2.1°C** (at or below 5°C; legal limit 8°C) ✓ Check Delivery	Passed
07:53	Delivery	**Sample Fruit and Veg** Chilled / DN-55247 / Put away in Walk-in Fridge Recorded by Priya Shah	3.9°C at 07:53	Passed

SAMPLE

SAMPLE REPORT - demo records, made-up kitchen and staff names

TIME	TYPE	RECORD	DETAIL	RESULT
07:51	Checklist	**Opening Checks** Signed off by Alex Morgan Completed by Priya Shah	5 of 5 recorded	Passed · 1 over target
	✓ Walk-in fridge **3.8°C** (at or below 5°C; legal limit 8°C) First reading 6.8°C at 07:12 OVER TARGET - re-checked above **Corrective action (Priya Shah):** Door/load fixed, will re-check		✓ Hand wash sinks stocked with soap and towels	
	✓ Chest freezer **-19.4°C** (at or below -18°C)		✓ Fridges, freezers and cooking equipment running normally	
	✓ Probe cleaned and checked against iced water			
07:09	Delivery	**Sample Dairy** Chilled / DN-87488 / Put away in Walk-in Fridge Recorded by Tom Reid	5.1°C at 07:09	Passed
Tuesday 15 September 2026				
21:19	Checklist	**Closing Checks** Signed off by Alex Morgan Completed by Tom Reid	4 of 4 recorded	Passed
	✓ Prep fridge **3.6°C** (at or below 5°C; legal limit 8°C) ✓ All food covered, labelled and date-coded ✓ Surfaces and equipment cleaned and sanitised ✓ Waste removed and bin area clean			
19:00	Cooking (fish)	**Cod loin** Recorded by Tom Reid	78.2°C at 19:00	Passed
17:52	Cooking (poultry)	**Turkey escalope** Recorded by Priya Shah	76.1°C at 17:52	Passed
14:53	Cooling	**Braised beef, 2 trays** Recorded by Priya Shah, Alex Morgan	74.5°C at 14:53 → 1.9°C at 15:58	Passed
12:41	Cooking (fish)	**Salmon fillet** Recorded by Alex Morgan	86.9°C at 12:41	Passed
11:58	Hot holding	**Carrot and coriander soup** Recorded by Alex Morgan, Priya Shah	78.4°C at 11:58 → 72.9°C at 13:42 **Note:** Used up in service	Passed
11:55	Cooking	**Lasagne** Recorded by Tom Reid	87.4°C at 11:55	Passed
11:25	Reheating	**Gravy** Recorded by Alex Morgan	82.3°C at 11:25	Passed
09:08	Checklist	**Daily Checks** Signed off by Alex Morgan Completed by Tom Reid	2 of 2 recorded	Passed
	✓ Walk in Fridge **2.9°C** (at or below 5°C; legal limit 8°C) ✓ Check Delivery			
08:41	Delivery	**Sample Bakery** Ambient / DN-44106 / Put away in Dry Store Recorded by Alex Morgan	-	Passed
08:05	Delivery	**Sample Fish Co.** Chilled / DN-87532 / Put away in Walk-in Fridge Recorded by Tom Reid	3.2°C at 08:05	Passed

SAMPLE

SAMPLE REPORT - demo records, made-up kitchen and staff names

TIME	TYPE	RECORD	DETAIL	RESULT
07:21	Checklist	**Opening Checks** Signed off by Alex Morgan Completed by Tom Reid	5 of 5 recorded	Passed
07:16	Delivery	**Sample Butcher** Chilled / DN-50358 / Put away in Walk-in Fridge Recorded by Priya Shah	3.8°C at 07:16	Passed

✓ Walk-in fridge **2.6°C** (at or below 5°C; legal limit 8°C)
✓ Chest freezer **-21.6°C** (at or below -18°C)
✓ Probe cleaned and checked against iced water
✓ Hand wash sinks stocked with soap and towels
✓ Fridges, freezers and cooking equipment running normally

COOKING TARGETS IN USE WHEN THIS PACK WAS MADE

Poultry	75°C or above	App default - not yet confirmed by this kitchen
Pork	75°C or above	App default - not yet confirmed by this kitchen
Minced meat	75°C or above	App default - not yet confirmed by this kitchen
Beef or lamb, whole cut (steak, chop, joint)	No core target - can be pink once the outside is sealed	App default - not yet confirmed by this kitchen
Fish	75°C or above	This kitchen's target
Other food	75°C or above	This kitchen's target

No UK law sets a cooking temperature. Each kitchen sets its own target in its food safety procedures, and each record above was checked against the target in place when it was made.

Nothing was left out of this pack.
All records are kept in full and are available to an authorised officer on request.

Generated Wednesday 23 September 2026 at 10:30 · by Alex Morgan · The Sample Kitchen · ChefsRecords v1.0.2

SAMPLE